



COMMONWEALTH OF VIRGINIA
COUNTY OF HENRICO

Department of Public Utilities
(804) 501-4517

INTER-OFFICE MEMORANDUM

TO: Salim Chishti, Planning

FROM: John Clark, Public Utilities

SUBJECT: Park N Go Phase IV (Concept Plan POD2023-00476)

DATE: November 9, 2023

We have reviewed a concept plan for the referenced project submitted to the Planning Office on October 25, 2023. The concept plan proposes expansion of an existing parking lot. No water or sewer service is proposed or required. DPU has the following comments regarding this plan.

1. Provide a 20-foot-wide utility easement at a minimum crossing the property close to the entrance off Williamsburg Road so that sanitary sewer can be extended to serve the convenience store at 5710 Williamsburg Road from the existing sewer on the ministorage property at 5730 Williamsburg Road.

If you have any questions, please call me at 501-4501.

A handwritten signature in black ink, appearing to read "John Clark", is positioned above the printed name.

John Clark, PE
Utilities Engineer

cc: Drew Ward, Townes Site Engineering
Greg Reeves, Park N Go of Virginia LLC

bc: Marchelle Sossong
Ralph Claytor
Daniel Ivy

JLC/djm