



COMMONWEALTH OF VIRGINIA
COUNTY OF HENRICO

DEPARTMENT OF PUBLIC UTILITIES
(804) 501-4517

INTER-OFFICE MEMORANDUM

TO: Tony Greulich, Planning

FROM: Marchelle Sossong, Public Utilities

SUBJECT: Carriage Hill Apartments – Basie Rd Driveway Addition

DATE: November 6, 2023

We have reviewed the construction plans directly submitted to the Department of Public Utilities on October 26, 2023. All technical requirements of DPU have been satisfied. We recommend that Final Construction Plans be submitted to the Planning Department for signature. After the Planning office signs the 14 sets of plans, please deliver the 14 sets of plans to Public Utilities for plan signature.

Water and Sewer Agreements that must be executed by the Owner and the County prior to authorization to proceed with construction of County water and sewer improvements **have** been executed.

The required Utility Pre-construction Meeting may be scheduled jointly with the Public Works Pre-construction Meeting, if desired, after the Final Construction Plans are approved. Authorization to Proceed with utility construction will be granted after the plans are signed and the Utility Pre-Construction Meeting is held.

Marchelle Sossong, P.E.
DPU Design Division Director

cc: Chris Aebel, PE, Timmons Group
J.P. Hyland, BPMS Carriage Hill Holdings, LLC

bc: Mike Aust, DPW
Daniel Ivy
Mike Kennedy, Planning

JLC/vr

PUBLIC UTILITIES APPROVAL REQUIRED