



DEPARTMENT OF PUBLIC UTILITIES  
804.501.4517

COMMONWEALTH OF VIRGINIA  
**COUNTY OF HENRICO**

November 1, 2023

Mitchel Bowser, P.E./Marshall Agee, P.E.  
VHB  
115 South 15<sup>th</sup> Street, Suite 200  
Richmond, VA 23219

**RE: Helios Multifamily  
5701 Chamberlayne Rd  
POD2023-00388**

Dear Mr. Bowser:

We have reviewed the construction plans submitted to the Planning Department on October 16, 2023.

Please address the following comments and **resubmit revised construction plans** for review. Water and Sewer Agreements that must be executed by the Owner and the County for water and sewer improvements **have not** been executed.

**General:**

1. An Information Sheet for Preparation of Agreements for Water and/or Sewer Service has been submitted. The Information Sheet allows the Department of Public Utilities to prepare the Water and Sewer Agreements which must then be executed by the Owner and the County prior to approval of building permits and/or prior to the utility pre-construction meeting and authorization to proceed with utility construction. It is recommended that the Information Sheet be submitted as soon as possible to avoid delays in either of these steps. Preparation of the Agreements may take up to 15 days after receipt of the Information Sheet and execution by the County after execution by the Owner may take up to 10 days. Conflicts between the completed Information Sheet and the plans may generate additional review comments. salvage

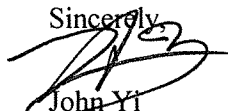
**Cover Sheet:**

2. Revise water and sewer material quantities in accordance with all comments.

**Sheet C7.01 (Utility Plan):**

3. Callout the gate on the eastern entrance from Crenshaw Road.
4. Show the location of any structures such as net post that will be installed in the ground.
5. The hold harmless agreement for the proposed pickleball court to be located over top of the water line/easement is being drafted.
6. With the lot line adjustment, building 2 will be served to the sanitary sewer in the different lot. Due to this change, the sanitary sewer pipes from MH S-1 to MH S-3 need to be public sanitary sewer with 20' utility easement. The sanitary from MH S-3 to the property line can be private sanitary sewer with private sanitary sewer easement or change to public sanitary sewer with 8" pvc pipe and the clean out S-4 need to be converted to a manhole with 20' utility easement.

If you have any questions concerning the above noted comments or the plans, please contact me at 501-4511 or John Yi 501-4508.

Sincerely,  
  
John Yi  
Utilities Engineer

cc: Andrew Basham, Spy Rock Real Estate Group

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