

COMMONWEALTH OF VIRGINIA  
**COUNTY OF HENRICO**

October 17, 2023



R Joseph Emerson, Jr., AICP  
Director of Planning  
(804) 501-4602

Northstar Academy  
Crystal Trent  
11501 Nuckols Road  
Glen Allen VA 23059

Youngblood, Tyler & Associates, P.C.  
Anne Tignor, P.E.  
7309 Hanover Green Drive  
Mechanicsville VA 23111

RE:     POD2022-00347  
          POD2023-00445  
          Northstar Academy, Phase I – Track  
          Addition  
          Construction Plan Review Comments

Sir/Madame:

The Planning Department has completed its review of the above-referenced plans, received September 29, 2023, and has the following comments:

1. Include case no. POD2023-00445 in addition to master case no. POD2022-00347 in the upper right-hand corner of all plan sheets.
2. On the Cover Sheet, in the Traffic Impact Study box, omit note referencing proposed building as no additional buildings are proposed with this plan.
3. See additional written comments from other review agencies.

The above comments may be addressed via PDF submittal to Planning staff. The Planning Department has not yet received comments from all other agencies. Upon receipt of all review comments, Planning will notify you of the appropriate action for resubmission of plans.

Sincerely,

Spencer A. Norman  
County Planner

pc:     Northstar Academy – Attn: Crystal Trent