

COMMONWEALTH OF VIRGINIA
COUNTY OF HENRICO



R. Joseph Emerson, Jr., AICP
Director of Planning
(804) 501-4602

October 9, 2023

Timmons
Attn: Amelia Wehunt
1001 Boulders Pkwy, Suite 300
Richmond, VA 23225

RE: POD2023-00430
Lewis Ginter Conservatory Expansion
and Wick Lake
Site Plan
Construction Plan Review Comments

Sir/Madame:

The Planning Department has completed its review of the above-referenced construction plans, received September 21, 2023, and has the following comments:

1. As in previous comments Label "POD2023-00262" vertically in the upper right corner of ALL sheets so it can be read when the plans are rolled. Currently this label is only on the cover sheet -it needs to be on ALL sheets. Then add "POD2023-00430" to the label in the upper right corner of all sheets.
2. Send the lighting explanation in a letter addressed to the Director of planning in the form of a request for alternative lighting. You can send this to chi061@henrico.us.
3. Re-name the following sheets to "Conceptual Planting Plan" and add a note that says "For illustrative purposes only." – L101, L102, and L103. These sheets will not be part of the approved construction plans. A separate landscape plan will be required as in the approval letter for POD2023-00262 dated August 23, 2023 condition number 9.
4. Remove the architectural sheets from the set.
5. **Repeat comment: The Comment 7 regarding sheet C3.01 are repeated.** When we look at the sheets there is no tree protection indicated at the LOD. If the orange fence is intended to be tree protection fence then it should be labeled as such. It is strongly recommended not to use this fencing for tree protection but rather strong wood fencing or snow fencing in this location as the grading will come very close to existing trees. Also, the required signage indicated in Section 24-5313.D.3 should be specified on the drawing as in the code as follows rather than the wording used in the plan:

3. Protective barriers must be posted with warning signs at least one square foot in area, not more than 150 feet apart, that are clearly visible from all sides of the tree protection zone, identifying the fenced area as a tree protection zone and directing construction workers not to encroach into the area (e.g., "Tree Protection Zone: Do Not Enter").

6. Additional comments may be necessary pending comments from other agencies and subsequent submissions.

Due to the outstanding comments that must be addressed, additional construction plans are required to be submitted for review prior to submission of final plans for signature to address these comments and comments from all reviewers. Please submit 9 sets of construction plans, a written response to all review comments, and the POD and Site Plan Plans for Signature Application to the Permit Center.

Should you have any questions concerning the Planning comments or need additional information, please contact me at 804-5015323 or by email at chi061@henrico.us.

Sincerely,

A handwritten signature in blue ink that reads "Salim Chishti, ASLA". The signature is fluid and cursive, with the initials "ASLA" written in a slightly different style at the end.

Salim Chishti, ASLA
County Planner II

pc: Lewis Ginter Botanical Garden
Attn: Brian Trader
1800 Lakeside Ave.
Henrico, VA 23228