



R.J. Emerson, Jr., AICP
Director of Planning
(804) 501-4602

COMMONWEALTH OF VIRGINIA
COUNTY OF HENRICO

October 6, 2023

Mr. Timoty Owens, P.E.
Timmons Group
1001 Boulders Parkway
Richmond, VA 23225

RE: Tuckahoe Middle School Auditorium
Addition
Concept Plan Review
POD2023-00428

Dear Mr. Owens:

The Planning Department has completed its review of the referenced plans submitted September 20, 2023, and has the following comments:

1. Please use the POD coversheet for the next submittal.
2. On site data note 8A, add both POD's and provide the Board of Supervisor POD approval letter in the construction plans.
3. Elevations of all 4 sides of the building will need to be submitted with the POD application.
4. Provide a master plan for the site and show the area for the addition.
5. Provide the setback from the corner of the building to the closest property line.

Please address these comments and the comments from the other review agencies and submit 13 sets of plans with the Plans of Development and Site Plan application review and Director's approval. Should you have any questions concerning this letter, please contact me at gog@henrico.us or 804-501-5159.

Sincerely,

Christina L. Goggin, AICP
County Planner

Cc: Adam Beifield – Henrico Schools