



DEPARTMENT OF PUBLIC UTILITIES
804.501.4517

COMMONWEALTH OF VIRGINIA
COUNTY OF HENRICO

August 8, 2023

Blake Smith, P.E.
Smith, Division of Pennoni
14901 Bogle Dr, Suite 202
Chantilly, VA 20151

**RE: Heights Church
12412 Gayton Rd
POD2023-000159**

Dear Mr. Smith:

We have reviewed the construction plans submitted to the Planning Department on July 20, 2023.

Please address the following comments and **resubmit revised construction plans** for review. Water and Sewer Agreements that must be executed by the Owner and the County for water and sewer improvements **have not** been executed.

General:

1. Agreements have not been executed at this time. Green Card agreements must be executed prior to the authorization to begin utility construction or approval of building permits. An Information Sheet for the Preparation of Utility Agreements has been submitted and is being reviewed. If the Information Sheet is incomplete, we will send you comments for correction and resubmittal. If the Information Sheet is complete, an Agreement will be forwarded to the Owner for signature within 21 days.
2. As previously commented, provide a sequence of construction. This sequence needs to indicate which water valve(s) will be used for water shut off and how to minimize service interruption to other customers.

Sheet 4A of 8 (Utility Plan):

3. Show all water and sanitary sewer easements with their recorded deed book and page number.
4. Indicate removing the existing water meter vault in the demolition plan and installation of the new vault on this sheet. Also, provide the new vault specifications.
5. Provide correct sheet reference for the detail D-540.
6. Provide the backflow preventer size and indicate approximate location.
7. Provide an appropriate detail for the backflow preventer.

If you have any questions concerning the above noted comments or the plans, please contact me at 501-4511 or Alice Thompson at 501-4508.

Sincerely,

John Yi
Utilities Engineer

cc: Josh Withlow, Heights Church
Keith Switzer & Meredith Goldberg