



COMMONWEALTH OF VIRGINIA  
COUNTY OF HENRICO

DEPARTMENT OF PUBLIC UTILITIES  
(804) 501-4517

## INTER-OFFICE MEMORANDUM

**TO:** Tony Greulich, Planning  
**FROM:** Marchelle Sossong, Public Utilities  
**SUBJECT:** Chick-Fil-A Ridge Shopping Center, POD 2023-00112  
**DATE:** July 21, 2023

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We have reviewed the construction plans submitted to the Planning Department on July 5, 2023. All technical requirements of DPU have been satisfied. We recommend that Final Construction Plans be submitted to the Planning Department for signature. After the Planning office signs the 13 sets of plans, please deliver the 13 sets of plans to Public Utilities for plan signature.

The following modifications shall be made to the plans to be submitted for signature:

1. Send a hard copy or a pdf of the Engineering Report.
2. As previously commented the proposed utility easement needs to be recorded. DPU highly recommends that you prepare the plat and get these easements recorded as soon as possible otherwise it will hold up the project at the end.

**PS-1.0 Utility Plan:**

3. Update the utility quantity list. Add the 8"x6" tapping sleeve and valve and fire hydrant to the quantity list.
4. Update the maximum demand to be 60 GPM for a 1 1/2" water meter on the meter sizing form.

Water and Sewer Agreements that must be executed by the Owner and the County prior to authorization to proceed with construction of County water and sewer improvements **have** been executed.

The required Utility Pre-construction Meeting may be scheduled jointly with the Public Works Pre-construction Meeting, if desired, after the Final Construction Plans are approved. Authorization to Proceed with utility construction will be granted after the plans are signed and the Utility Pre-Construction Meeting is held.

Marchelle Sossong, P.E.  
Design Division Director

cc: Stuart Anderson, PE, Interplan LLC  
Chad Ross, Chick-Fil-A

bc: Mike Aust, DPW  
Ralph Claytor  
Daniel Ivy  
Christina Goggin, Planning

NBE/djm