



COMMONWEALTH OF VIRGINIA
COUNTY OF HENRICO

DEPARTMENT OF PUBLIC UTILITIES
(804) 501-4517

INTER-OFFICE MEMORANDUM

TO: Tony Greulich, Planning

FROM: Marchelle Sossong, Public Utilities

SUBJECT: **Westwood Sewage Pumping Station, POD# 2023-00096**
(2200 Westwood Avenue)

DATE: May 23, 2023

We have reviewed the construction plans submitted to the Department of Public Utilities on May 10, 2023. All technical requirements of DPU have been satisfied. We recommend that Final Construction Plans be submitted to the Planning Department for signature. After the Planning office signs the 14 sets of plans, please deliver the 14 sets of plans to Public Utilities for plan signature.

The required Utility Pre-construction Meeting may be scheduled jointly with the Public Works Pre-construction Meeting, if desired, after the Final Construction Plans are approved. Authorization to Proceed with utility construction will be granted after the plans are signed and the Utility Pre-Construction Meeting is held.

Marchelle Sossong, PE
Design Division Director

cc: Roger J. Cronin, P.E., Greeley and Hansen, Inc
Bentley Chan, Department of Public Utilities

bc: Mike Aust, DPW
Christina Goggin, Planning
Ralph Claytor
Daniel Ivy

NBE/djm

PUBLIC UTILITIES APPROVAL REQUIRED