

COUNTY OF HENRICO  
VIRGINIA

INTER-OFFICE MEMORANDUM

To: Planning Office Subject: POD2023 – 00057: Waffle House at  
Henrico County Police Division, 2800 Old Pump Rd - Revised  
From: Community Services Unit Date: May 22, 2023

POD2023-00057

Zoning: B-3

- ☐ Henrico County Police Division recommends approval.  
☐ Henrico County Police Division recommends approval if the requirements in Section I are addressed.  
☒ Henrico Police cannot complete our review at this time as additional information is needed.

---

SECTION I. Address the following items in order for Henrico Police to endorse this plan:

- ☒ Provide new plans/information with details to address items noted below.  
☐ Provide a response addressing the items and/or stating the intent of the applicant.

CPTED Plan

1. Henrico Police and the Waffle House team met on Tuesday, April 25 to review expectations for the CPTED Plan. Recent comments indicate a CPTED Plan will be submitted soon. HPD cannot make a positive recommendation until the Chief approves the Plan.

Lighting Plan

1. The lighting around the front door is too low. Photometrics read below .5 fc. Please add a wall pack to this area to increase lighting.

Landscape Plan

1. Add a note to the "Low Evergreen Hedgerow" noting evergreens should not be taller than 24".

---

While our requirements for the endorsement of the plan do not guarantee a crime-free environment, it is our experience that the application of the concepts of Crime Prevention Through Environmental Design (CPTED) will reduce the opportunity for crime to occur and will enhance the quality of life. Should you have any questions or comments, please contact me at [mof@henrico.us](mailto:mof@henrico.us).

Billy Moffett  
CPTED Planner

