

COUNTY OF HENRICO
VIRGINIA

INTER-OFFICE MEMORANDUM

To: Planning Office Subject: POD2022 - 00266: The Point at
Henrico County Police Division, Laurel Lakes
From: Community Services Unit Date: June 1, 2022

POD2022-00266
Conceptual Plan Review
Zoning: R-6C
Proffers: REZ2021-00041

- ☐ Henrico County Police Division recommends approval.
☒ Henrico County Police Division recommends approval if the requirements in Section I are addressed.
☐ Henrico Police cannot complete our review at this time as additional information is needed.
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SECTION I. Address the following items in order for Henrico Police to endorse this plan:

- ☒ Provide new plans/information with details to address items noted below.
☐ Provide a response addressing the items and/or stating the intent of the applicant.

- Provide a site lighting plan with photometrics for parking areas and pedestrian pathways. If residential lights mounted to the buildings, or, if there are lights in the front yard, include photometrics and specifications on them as well.
- Indicate where the mailbox cluster will be located and provide lighting for the area.
- For lighting regulations- see Division 5 of the [ZO](#) in addition to the proffers.

Landscaping Best Practices:

1. Show light pole locations on the landscape plan in an attempt to avoid conflicts.
2. The location of the light poles in relation to the trees needs to be considered, especially in parking lots and areas along the building's edge. The two should not be located in the same area, as illumination will be reduced as the tree matures.
3. All shrubs and trees should be trimmed to allow for maximum visibility to and from the site and from within the site. Shrubs should have a natural growth habit of no more than 2 ½ to 3 feet, or should be maintained at this height, especially when located along an entrance, walkway or in a parking area.
4. Trees located around the buildings, walkways and parking areas should have a natural growth habit that is a tree-form, non-pyramidal shaped tree. If this cannot be done, the canopy of the trees should be maintained at least 4 feet from the ground as the tree matures.
5. If a buffer is required along (name of streets), consideration should be given to maximizing visibility to and from the site. This can be accomplished in several ways – grouping of shrubs, naturally low

growing shrubs or planting shrubs with good lines of sight between them. The goal is to provide as much visibility to and from the site as possible.

While our requirements for the endorsement of the plan do not guarantee a crime-free environment, it is our experience that the application of the concepts of Crime Prevention Through Environmental Design (CPTED) will reduce the opportunity for crime to occur and will enhance the quality of life. Should you have any questions or comments, please contact me at mof@henrico.us.

Billy Moffett
CPTED Planner