

COUNTY OF HENRICO  
VIRGINIA

INTER-OFFICE MEMORANDUM

To: Planning Office Subject: POD2022 - 00248: Sweetspire  
Henrico County Police Division,  
From: Community Services Unit Date: May 27, 2022

POD2022-00248

Site Plan + Landscape + Lighting Plan Review

- ☐ Henrico County Police Division recommends approval.  
☒ Henrico County Police Division recommends approval if the requirements in Section I are addressed.  
☐ Henrico Police cannot complete our review at this time as additional information is needed.

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SECTION I. Address the following items in order for Henrico Police to endorse this plan:

- ☒ Provide new plans/information with details to address items noted below.  
☐ Provide a response addressing the items and/or stating the intent of the applicant.

1. Provide average illuminance for the parking spaces along Garnet Parke Circle. The parking spaces should have an average between 3-6 foot-candles.
2. Place the following notes on the plans: "Fixtures are full cut-off."

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While our requirements for the endorsement of the plan do not guarantee a crime-free environment, it is our experience that the application of the concepts of Crime Prevention Through Environmental Design (CPTED) will reduce the opportunity for crime to occur and will enhance the quality of life. Should you have any questions or comments, please contact me at [mof@henrico.us](mailto:mof@henrico.us).

Billy Moffett  
CPTED Planner