

COUNTY OF HENRICO
VIRGINIA

INTER-OFFICE MEMORANDUM

To:	<u>Planning Office</u>	Subject:	<u>POD2022-00055 Residence Inn</u>
	<u>Henrico County Police Division</u>		<u>Airport</u>
From:	<u>Community Services Unit</u>	Date:	<u>May 20, 2022</u>

Site Plan + Landscape + Lighting Plan

Zoning: B-3

CPTED Plan:

1. A Crime Prevention Through Environmental Design (CPTED) plan is required. Please contact CPTED Planner (information below).

Landscape Plan:

1. There are numerous light and tree conflicts. Consider moving either the tree, light or both.
2. The landscaping on the perimeter of the property looks dense and could block surveillance opportunities into and from inside to outside the parking lot. Is there a way to increase surveillance? Shrubs should not exceed three feet in height and trees should be trimmed five to six feet from the ground to increase surveillance.
3. Shrubs around the building's edge should not exceed three feet in height.

Lighting Plan:

1. Show photometrics along sidewalks in addition to the parking lot.
2. Provide lighting for the sidewalk and doorways behind the hotel.

The Henrico Police Division supports and implements Crime Prevention Through Environmental Design (CPTED), which is the theory that the proper design and effective use of the built environment can lead to a reduction in the incidence and fear of crime and an improvement in the quality of life.

The following characteristics need to be in place at this site.

1. **Natural Surveillance.** Provide natural surveillance throughout the site, especially to parking areas, buildings, building entrances, walkways, etc. Natural surveillance is the placement of physical features, activities and people in such a way as to maximize visibility.
2. **Natural Access Control.** Provide natural access control throughout the site. Natural access control is the physical guidance of people coming and going from a space by the judicious placement of entrances, exits, fencing, landscaping and lighting. The goal is to guide people where you want them to go and how you want them to get there.
3. **Territorial reinforcement.** Territorial reinforcement is the use of physical attributes that express ownership, such as fences, pavement treatments, art, signage and landscaping. The goal is to promote ownership and pride in where you live and work.
4. **Maintenance.** Allows for the continued use of space for its intended purpose. It also serves as an additional expression of ownership.

While our requirements for the endorsement of the plan does not guarantee a crime-free environment, it is our experience that the application of the concepts of Crime Prevention Through Environmental Design (CPTED) will reduce the opportunity for crime to occur and will enhance the quality of life. Should you have any questions or comments, please contact me at 804-501-5370 or mof@henrico.us .

Billy Moffett
CPTED Planner