

COMMONWEALTH OF VIRGINIA
COUNTY OF HENRICO



R. Joseph Emerson, Jr., AICP
Director of Planning
(804) 501-4602

February 8, 2022

Penn and Co
c/o Jesse Penn III
10921 Parkshire Lane
Henrico, VA, 23233

Bhadresh Patel
8800 Quioccasin Road
Henrico, VA 23229

RE: POD-013-85_ADM
 POD2022-00030
 Exxon Convenience Store at 8800
 Quioccasin Road Addition
 Minor Site Plan –
 Original Plan Review Comments I

Sir/Madame:

The Planning Department has completed its review of the above-referenced plans, received January 25, 2022, and has the following comments:

- ❖ Planning Department Comments – The following Planning comments must be addressed prior to final approval of construction plans:
1. Please add a cover sheet to the plan set. It can be located here:
(<https://henrico.us/assets/POD-Cover-Sheet-24apr17.pdf>) or on this webpage
(<https://henrico.us/works/engineering-environmental-services/>)
 2. Complete the information required on the POD cover page, including all the Site Data information.
 3. Add a note to the cover page that provides the amount of proposed land disturbance in square feet.
 4. Add a note to the cover page that no changes to the existing public utilities are proposed.
 5. Add the following numbers in the upper right-hand corner of the sheet:
 - POD2020-00030
 6. The title of the plan should be Exxon Convenience Store at 8800 Quioccasin Road Addition Site and Landscape Plan.
 7. Provide a letter that describes what is being proposed.
 - Provide elevations and a floor plan for the proposed addition for the file.
 8. Identify and indicate how much of the middle island needs to be removed.
 9. Quantify and indicate what the land disturbance is for the adjustment to the middle island.
 10. Quantify and indicate what the land disturbance is for the building addition.
 11. The proposed Maple Trees do not need to be installed at 3 ½ inch caliper. They can be installed at 3 inch caliper if you wish.

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12. The attached Planning Commission approval letter needs to be included within the plan set.
Scan and print onto a 24 x 36 size plan sheet and include in the sets.
13. Provide an original copy of the application with the Owner's signature on it.
14. Provide a distance from the proposed addition to the ultimate right of way of Quioccasin Road.

❖ See additional comments from other review agencies.

You may contact me at 804-501-5290 and gre31@henrico.us if you need any additional information.

Sincerely,



Anthony Greulich
County Planner