

COUNTY OF HENRICO  
VIRGINIA

INTER-OFFICE MEMORANDUM

TO:	Planning Office	SUBJECT:	POD2021-00196
FROM:	Henrico County Police Division, Community Services Unit	DATE:	May 28, 2021

POD2021-00196

Zoning: R-6C

Proffers: REZ2019-00025

- ☐ Henrico County Police Division recommends approval.
- ☒ Henrico Police recommends approval if the requirements in Section I are addressed.
- ☐ Henrico Police cannot complete our review at this time as additional information is needed.

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SECTION I. Address the following items in order for Henrico Police to endorse this plan:

- ☒ Provide new plans with details to address items noted below.
- ☐ Provide a response addressing the items and/or stating the intent of the applicant.

**Landscape Plan Review**

**1. The landscape plan needs to be more specific. Use the below info:**

2. Show light pole locations on the landscape plan in an attempt to avoid conflicts.
3. The location of the light poles in relation to the trees needs to be considered, especially in parking lots and areas along the building's edge. The two should not be located in the same area, as illumination will be reduced as the tree matures.
4. All shrubs and trees should be trimmed to allow for maximum visibility to and from the site and from within the site. Shrubs should have a natural growth habit of no more than 2 ½ to 3 feet, or should be maintained at this height, especially when located along an entrance, walkway or in a parking area.
5. Trees located around the buildings, walkways and parking areas should have a natural growth habit that is a tree-form, non-pyramidal shaped tree. If this cannot be done, the canopy of the trees should be maintained at least 4 feet from the ground as the tree matures.

**Lighting Plan Review:**

6. **The site lighting plan does not provide adequate lighting in areas that need it. Especially in some parking areas. The minimum maintained light level should be no lower than 1.0 foot-candles throughout the parking areas, walkways, building entrance and building edge.**

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The Henrico Police Division supports and implements Crime Prevention Through Environmental Design (CPTED), which is the theory that the proper design and effective use of the built environment can lead to a reduction in the incidence and fear of crime and an improvement in the quality of life.

The following characteristics need to be in place at this site.

1. *Natural Surveillance.* Provide natural surveillance throughout the site, especially to parking areas, buildings, building entrances, walkways, etc. Natural surveillance is the placement of physical features, activities and people in such a way as to maximize visibility.
2. *Natural Access Control.* Provide natural access control throughout the site. Natural access control is the physical guidance of people coming and going from a space by the judicious placement of entrances, exits, fencing, landscaping and lighting. The goal is to guide people where you want them to go and how you want them to get there.
3. *Territorial reinforcement.* Territorial reinforcement is the use of physical attributes that express ownership, such as fences, pavement treatments, art, signage and landscaping. The goal is to promote ownership and pride in where you live and work.
4. *Maintenance.* Allows for the continued use of space for its intended purpose. It also serves as an additional expression of ownership.

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While our requirements for the endorsement of the plan do not guarantee a crime-free environment, it is our experience that the application of the concepts of Crime Prevention Through Environmental Design (CPTED) will reduce the opportunity for crime to occur and will enhance the quality of life. Should you have any questions or comments, please contact me at 804-501-5370.

Billy Moffett  
CPTED Planner