



COMMONWEALTH OF VIRGINIA  
**COUNTY OF HENRICO**

DEPARTMENT OF PUBLIC UTILITIES  
(804) 501-4517

## INTER-OFFICE MEMORANDUM

**TO:** Leslie News, Planning

**FROM:** Ralph Claytor, Public Utilities

**SUBJECT:** Belmont Recreation Center-Revised Entrance & Parking Lot Improvements  
POD#2020-00520

**DATE:** January 12, 2021

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We have reviewed the construction plans submitted to the Planning Department on December 23, 2020. **There are no modifications to, or extensions of the existing County water and sanitary sewer systems required to serve this project. The existing water meter or sewer service will not be modified.** This site is currently served by Henrico County water and sewer service. **DPU approval of the construction plans is not required.** Provide DPU with one set of the approved construction plans for our records in accordance with the POD signature process effective September 14, 2015.

If you have any questions, please call me at 501-4514, or John Clark at 501-4501.

Ralph E. Claytor, P.E.  
Design Division

cc: Tim Miller, PE, Meridan Planning Group, LLC  
Steve Hart, Recreation and Parks

bc: Alvin Christian, DPU  
Jen Cobb, DPW  
M. Gallagher  
Salim Chishti, Planning

JLC/tt

**PUBLIC UTILITIES APPROVAL IS  
NOT REQUIRED**