



R.J. Emerson, Jr., AICP
Director of Planning
(804) 501-4602

COMMONWEALTH OF VIRGINIA
COUNTY OF HENRICO

June 12, 2017

Mr. Tim Seldon, P.E.
Timmons Group
4701 Owens Way, Suite 900
Prince George, VA 23875

RE: Shady Grove United Methodist Church
Phase 3
POD2017-00249
POD Plan Review

Dear Mr. Seldon:

The Planning Department has completed its review of the referenced plans submitted March 3, 2017 and has the following comments:

1. Currently both Public Works Traffic and Engineering Divisions cannot recommend approval to the Planning Commission until proper r-o-w, entrances and other road infrastructure is provided and the existing BMP's have been shown to meet the water quality requirements.
2. Provide the POD number on the upper right hand side of the plan so they can be read when rolled. Another number will be assigned when the construction plan is submitted.
3. As previously requested, clarify what the proposed use is...A place of worship with a commons and sanctuary addition and 58 space parking lot.
4. For site data note 10A, the number of required parking spaces is 79.
5. In site data note B, the architect told staff that the nave (primary worship area) is 3,941 sqft.
6. According to the architect, the addition is 8,121 sqft total consisting of a 6,795 commons addition and 1,200 sqft expansion of the nave
7. Provide the tree canopy calculations for site data 13. Code requires the 20% tree canopy to
8. Clarify the proposed use that is shown/proposed as gravel behind the new 58 space parking lot.
9. Remove the proposed light poles from the new parking lot as lighting is not part of this review or Planning Commission approval. photometrics, pole and fixture details would also have needed to be submitted with the POD.
10. Planning staff recommends, if Fire is acceptable to the material, of using pavers for the fire lane so it is not as obtrusive.
11. The striped landscape island to the right of the gated fire lane should be raised for landscaping.
12. Additional comments pending comments from the other review agencies.

Please address these comments and the comments from the other review agencies and submit 9 sets of construction plans with the Plans for Signature application for review. Should you have any questions concerning this letter, please contact me at gog@henrico.us or 804-501-5159.

Sincerely,

Christina L. Goggin, AICP
County Planner

Cc: Christine D Mehfond - Trustee, SGUMC