



COMMONWEALTH OF VIRGINIA  
COUNTY OF HENRICO

DEPARTMENT OF PUBLIC UTILITIES

ARTHUR D. PETRINI, P.E.  
DIRECTOR  
(804)501-4517

**INTER-OFFICE MEMORANDUM**

**TO:** Leslie News, Planning

**FROM:** Mikala Weston, Public Utilities

**SUBJECT:** Saunders Station GPIN 730-766-6366, POD2016-00504

**DATE:** December 16, 2016

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Attached for your review are onsite easement plats for the referenced project. The easements are acceptable to Public Utilities.

If acceptable to Planning, please forward the plats to Mr. Keith Adams, Real Property.

If not acceptable, please return the plats with your comments to Mr. Keith Adams, Real Property and forward a copy to Ms. Carmel Duverne, Public Utilities.

Public Utilities is required to initial the revised easement plats.

Mikala Weston  
Utilities Engineer

cc: Keith Adams, Real Property (memo only)

MSW/cww