



# COMMONWEALTH of VIRGINIA

## DEPARTMENT OF TRANSPORTATION

RICHMOND DISTRICT  
2430 Pine Forest Drive  
COLONIAL HEIGHTS, VA 23834  
[www.VDOT.Virginia.gov](http://www.VDOT.Virginia.gov)

Charles A. Kilpatrick, P.E.  
COMMISSIONER

May 10, 2016

Mr. Matt Ward  
Henrico County Planning  
P.O. Box 90775  
Henrico, VA 23273

Re: Happy Boxes Staples Mill Road

Mr. Ward

We have reviewed the plan for the above referenced project and have the following comments:

1. *Please add more detail to the drainage and grading sheet.* Please add spot shot on the curb return at the entrance to verify a 0.5% gutter slope is maintained. **The southern curb return appears to have potential ponding along the curb. It does maintain a minimum 0.5% gutter slope. Please modify.**

We should continue to receive any revised drawings for the above referenced plan even after County approval as some of the changes may affect the right of way and any issued permits. If you have any questions, please call me at (804) 752-4768.

Sincerely,

A handwritten signature in blue ink, appearing to read "James Ellis".

James Ellis  
Land Development Engineer

A handwritten signature in blue ink, appearing to read "Robert Butler".

Robert Butler P.E.  
Northern Area Land Use Engineer