



COMMONWEALTH OF VIRGINIA  
**COUNTY OF HENRICO**

DEPARTMENT OF PUBLIC UTILITIES  
ARTHUR D. PETRINI  
DIRECTOR  
(804) 501-4517

**INTER-OFFICE MEMORANDUM**

**TO:** Leslie News, Planning

**FROM:** Ralph Claytor, Public Utilities


**SUBJECT:** **Three Chopt Retail Parking Lot Improvement  
(No water and/or sewer)**

**DATE:** August 23, 2013

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We have reviewed the construction plans submitted to the Planning Department on August 14, 2013. **There are no modifications to or extensions of the existing County water and sanitary sewer systems required to serve this project. The existing water meter or sewer service will not be modified.** This site is currently served by Henrico County water service. **DPU approval of the construction plans is not required.** Provide DPU with one set of the approved construction plans for our records in accordance with the POD signature process effective January 8, 2007.

If you have any questions, please call me at 501-4514, or Alice Thompson at 501-4508.

  
Ralph E. Claytor, P.E.  
Design Division Director

cc: Chris Shust, P.E., Balzer and Associates, Inc.  
Mr. Frank Volo  
bc: J. Woodburn, DPW  
Amy Seal  
G. Garrison, Planning  
ANT/mab

**PUBLIC UTILITIES APPROVAL IS  
NOT REQUIRED**