



COMMONWEALTH OF VIRGINIA
COUNTY OF HENRICO

DEPARTMENT OF PUBLIC UTILITIES
ARTHUR D. PETRINI
DIRECTOR
(804) 501-4517

INTER-OFFICE MEMORANDUM

TO: Leslie News, Planning
FROM: Ralph Claytor, Public Utilities
SUBJECT: Sears Auto Center Store #2928, POD
DATE: July 16, 2012

We have reviewed the construction plans submitted to the Department of Public Utilities on July 10, 2012. All technical requirements of DPU have been satisfied. We recommend that Final Construction Plans be submitted to the Planning Department for signature. After the Planning office signs the 21 sets of plans, please deliver the 21 sets of plans to Public Utilities for plan signature.

Water and Sewer Agreements that must be executed by the Owner and the County prior to authorization to proceed with construction of County water and sewer improvements **have not** been executed.

The required Utility Pre-Construction Meeting will not be scheduled, nor will the Authorization to Proceed with utility construction be granted, until the Final Construction Plans are signed and the Water and Sewer Agreements have been executed. The required Utility Pre-construction Meeting may NOT be scheduled jointly with the Public Works Pre-construction Meeting unless agreements are executed prior to such meeting.

Ralph E. Claytor, P.E.
Chief of Design

cc: Chris Thompson, P.E., Timmons Group
Ted Linhart, Dominion Service Centers, LLC
bc: J. Newton, DPW
Amy Seal
Planner, Christina Goggin
AEC/cww

PUBLIC UTILITIES APPROVAL REQUIRED